POST ACTIVITY REPORT
Contents

i  Cover

iii  Contents

iv  Introduction and List of Participants

SLSU GIS Technology Center Strategic Planning

1  Strategic Planning for GIS Technology Center

2  SWOT Analysis Presentation

2  Brainstorming and Group Discussion

3  Strategic Planning Team

Appendices

A  Activity Attendance Sheet | Certificate of Appearance and Programme

B  OP Memorandum Order No. 132  Re: Participation to Strategic Planning

C  Invitation to the GIS Consultant

D  Invitation to the Resource Speaker

E  Approved Activity Proposal

F  Initial Output: Center New VMGO

G  Initial Output: SWOT Identification

H  Initial Output: SWOT Analysis

I  Initial Output: Results Chain

J  Initial Output: Objectives, KRA, Performance Measures, Strategies...

K  Photo Documentation

L  Activity Evaluation Forms (Selected)
INTRODUCTION

Southern Leyte State University adheres to Section 7 (n) of Republic Act No. 9261 “to established research and extension centers of the University where such will promote the development of the latter” through BOR Resolution No. 102, series of 2015, “A Resolution Establishing the Southern Leyte State University Geographic Information Systems Technology Center (GIS-TC)”.

As a Center, GIS-TC is mandated to enhance the institutional capacity of SLSU using GIS technologies and provide concerned stakeholders with GIS-based decision-support tools for the sustainable development of Southern Leyte. With such, a Strategic Planning Workshop was conducted and participated in by the Center staff and some key officials of the university.

The Strategic planning conducted last September 27 & 28, 2018 atOrmoc City, Leyte aims to set priorities, focus energy and resources, strengthen operations, ensure that staff and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization’s direction in response to a changing environment.

LIST OF PARTICIPANTS

<table>
<thead>
<tr>
<th>NAME OF PARTICIPANT</th>
<th>DESIGNATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FRANCIS ANN R. SY</td>
<td>VP for RDE</td>
</tr>
<tr>
<td>LUDITO V. RAMIREZ</td>
<td>Director, RDP Services</td>
</tr>
<tr>
<td>JEROME JACK O. NAPALA</td>
<td>Science Research Specialist II</td>
</tr>
<tr>
<td>CZARINA ANCELLA G. GABI</td>
<td>Head, GIS Tech Center</td>
</tr>
<tr>
<td>REMLYN MIEL-BENTON</td>
<td>Coordinator, GIS Tech Center</td>
</tr>
<tr>
<td>JORTON AGDA TAGUD</td>
<td>Coordinator, GIS Tech Center</td>
</tr>
<tr>
<td>VELINDA T. GORDUIZ</td>
<td>Coordinator, GIS Tech Center</td>
</tr>
<tr>
<td>REDNEY M. SOLOMON</td>
<td>Coordinator, GIS Tech Center</td>
</tr>
<tr>
<td>JERRY MAE G. ABRIGANA</td>
<td>Coordinator, GIS Tech Center</td>
</tr>
<tr>
<td>RUTHER B. MANUN-OG</td>
<td>Coordinator, GIS Tech Center</td>
</tr>
<tr>
<td>SAMSON P. RANOCO</td>
<td>Administrative Aide</td>
</tr>
<tr>
<td>JOVIL D. BERMEOY</td>
<td>Job Order Clerk</td>
</tr>
</tbody>
</table>
Strategic Planning for GIS Technology Center

Upon arrival at Sabin Resort Hotel on Thursday, September 27, 2018, the group immediately proceeded to the small conference room located at the second floor of the main building. After everyone has settled down, the opening program started with an invocation at exactly 9:00 am. This was followed by the national anthem and welcome message by Ms. Czarina Ancella G. Gabi, head of the GIS Tech Center. Then, the activity proper immediately started. Dr. Ludito V. Ramirez, Director of the RDP services was the resource speaker. Introduction to Strategic Planning was first discussed with workshops in between. Participants were asked to group themselves into two’s to brainstorm about the center’s Strengths, Weaknesses, Opportunities and Threats. Benton and Abriñana presented the center’s strengths, Manun-og and Gordy presented the weaknesses, Bermoy and Solomon presented the Opportunities, and Gabi and Napala presented the Threats. After some reviews and discussions, the body came up with agreed statements on the center’s SWOT. Dr. Ramirez then continued his discussion before continuing to the next workshop. Before presenting the next outputs, everyone had their working lunch. Then at 1:00 o’clock, the presentation of SWOT analysis and strategic opportunities commenced starting up with Benton and Abriñana’s group. All the outputs were thoroughly examined by everyone including sensible ideas from the VP for Research and Extension, Dr. Francis Ann R. Sy.

Dr. Ramirez once again took charge to continue the topic on the Center’s Result Chain. For the third workshop, participants were asked to fill-up the template on the implementation and results of the center’s operations basing it from the center’s inputs, Activities, Outputs, Outcomes, and Impact. Before the presentation, Dr. Ramirez decided to continue the discussion on the proposal of the University’s Manual on Research Center’s operations. After a comprehensive discussion, the body returned to work on the given implementation and result template. The group used the brainstorming method so everyone can join in and pour their ideas to it.
SWOT Analysis Presentation

After completing the third workshop, the body then started to work on summarizing and simplifying the SWOT analysis presented in workshop 2. This was done to get rid of redundant statements and consolidate all the outputs from various groups.

The group continued their activity until 7:30 in the evening.

Day 2—28 September 2018 (Friday)

Brainstorming and Group Discussion

Breakfast was served at 6:00 am on day 2. After breakfast, some participants continued to finish their activities, while others took some time out for picture taking. At 9AM, presentation of the consolidated SWOT analysis output was done. Then, the body agreed to work on the template on Objectives, Key Result Areas and Performance Measures, Strategies and Programs and Activities. This took a while since there is a need for discussion in every input. When the template was finished, it was then presented to the body for approval.
Strategic Planning Team

Before lunch, Ms. Gabi assigned each chapter of the Center’s Strategic Plan to all the Center staff. The assignments are as follows:

Chapter 1 : Ms. Czarina Ancella G. Gabi
            Mr. Jerome Jack O. Napala
            Ms. Renlyn Miel-Benton

Chapter 2 : Mr. Redney M. Solomon
            Mr. Jorton Agda Tagud

Chapter 3 : Mr. Ruther B. Manun-og
            Ms. Velinda T. Gorduz

Chapter 4 : Mr. Emanuel Salgue
            Ms. Jerry Mae G. Abrigana

Packaging : Jovil Dulsa Bermoy

It was also agreed that the submission of the whole document will be on October 22, 2018.
<table>
<thead>
<tr>
<th>No.</th>
<th>NAME</th>
<th>POSITION</th>
<th>CONTACT NUMBER</th>
<th>SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PROSE IVY G. YEPES</td>
<td>University President</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>FRANCIS ANN R. SY</td>
<td>VP for RDE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>LUDITO V. RAMIREZ</td>
<td>Director, RDP Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>JEROME JACK O. NAPALA</td>
<td>SRS II</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>CZARINA ANCELLA G. GABI</td>
<td>Head, GIS Tech Center</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>RENLYN M. BENTON</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>JORTON A. TAGUD</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>EMANUEL T. SALIGUE</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>VELINDA T. GORDUZ</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>REDNEY M. SOLOMON</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>JERRY MAE G. ABRIGANA</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>RUTHER B. MANUN-OG</td>
<td>Coordinator, GIS - TC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>SAMSON P. RANOCO</td>
<td>Administrative Aide</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>JOVIL DULSA BERMOPY</td>
<td>Job Order Clerk</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CERTIFICATE OF APPEARANCE

To Whom It May Concern:

THIS IS TO CERTIFY that MS. CZARINA ANCELLA G. GABI of SOUTHERN LEYTE STATE UNIVERSITY has been in this office SABIN RESORT HOTEL, Bantigue, Ormoc City, Leyte on SEPTEMBER 27-28, 2018 for the purpose ATTEND | PARTICIPATE GIS TECHNOLOGY CENTER STRATEGIC PLANNING SEMINAR-WORKSHOP.

Issued this 28th day of September 2018.

RHODA L. CON - UI
Sales Executive
CERTIFICATE OF APPEARANCE

To Whom It May Concern:

THIS IS TO CERTIFY that MR. JEROME JACK O. NAPALA of
SOUTHERN LEYTE STATE UNIVERSITY has been in this office SABIN RESORT
HOTEL, Bantigue, Ormoc City, Leyte on SEPTEMBER 27-28, 2018 for the
purpose ATTEND | PARTICIPATE GIS TECHNOLOGY CENTER STRATEGIC
PLANNING SEMINAR-WORKSHOP.

Issued this 28th day of September 2018.

RHODA L. CON-U1
Sales Executive
CERTIFICATE OF APPEARANCE

To Whom It May Concern:

THIS IS TO CERTIFY that MS. RENLYN M. BENTON of SOUTHERN LEYTE STATE UNIVERSITY has been in this office SABIN RESORT HOTEL, Bantigue, Ormoc City, Leyte on SEPTEMBER 27-28, 2018 for the purpose ATTEND | PARTICIPATE GIS TECHNOLOGY CENTER STRATEGIC PLANNING SEMINAR-WORKSHOP.

Issued this 28th day of September 2018.

RHODA L. CON - UI
Sales Executive
CERTIFICATE OF APPEARANCE

To Whom It May Concern:

THIS IS TO CERTIFY that MR. JORTON A. TAGUD of
SOUTHERN LEYTE STATE UNIVERSITY has been in this office SABIN RESORT
HOTEL, Bantigue, Ormoc City, Leyte on SEPTEMBER 27-28, 2018 for the
purpose ATTEND | PARTICIPATE GIS TECHNOLOGY CENTER STRATEGIC
PLANNING SEMINAR-WORKSHOP.

Issued this 28th day of September 2018.

RHODA L. CON - UI
Sales Executive
CERTIFICATE OF APPEARANCE

To Whom It May Concern:

THIS IS TO CERTIFY that ___________ MR. JOVIL DULSA BERMUY ___________ of
SOUTHERN LEYTE STATE UNIVERSITY has been in this office SABIN RESORT
HOTEL, Bantigue, Ormoc City, Leyte on SEPTEMBER 27-28, 2018 for the
purpose ATTEND [PARTICIPATE GIS TECHNOLOGY CENTER STRATEGIC
PLANNING SEMINAR-WORKSHOP.

Issued this ___________ 28th ___________ day of ___________ September ___________ 2018.

RHODA L. CON - UI
Sales Executive
Sustainable development of Southern Leyte.

**General Objective**

Provide concerned stakeholders with GIS-based decision-support tools for SLSU using GIS technologies and capacities to meet the challenges of an increasing need for development.

**Mission**

Empowering SLSU with GIS technologies to ensure sustainability development of Southern Leyte.

**Vision**

Integration of GIS technologies in the institutional development processes of SLSU for the sustainable development of Southern Leyte.
PROGRAMME

DAY 1 (27 Sept.)
07:30 - 08:30AM
Registration
08:31 - 09:00AM
Invocation
Philippine National Anthem
Welcome Message
Statement of Purpose
09:01 - 12:00NN
Opening Program
Emanuell T. Saligue
Redney M. Solomon
Prose Ivy G. Yepes, EdD
University President
Francis Ann R. Sy, PhD
VP for RDE
Activity Proper
Ludito V. Ramirez, PhD
Director, RDP Services
12:01 - 12:59PM
Lunch Break
Discussion | WriteShop
01:00 - 06:00PM

DAY 2 (28 Sept.)
07:30 - 09:00AM
WriteShop Continuation
09:31 - 02:00PM
Presentation | Critiquing
Lunch
02:01 - 03:30PM
Assesment
Ludito V. Ramirez, PhD
Director, RDP Services
03:31 - 04:30PM
Closing Program
Summation
Certification
Photo Session
Closing Message
Czarina Ancella G. Gabi
Head, GIS Technology Center

Ms. Velinda T. Gorduz
Master of Ceremonies
Office of the University President

OP Memorandum Order No. [No.]
Series of 2018

TO: DR. FRANCIS ANN R. SY, VPRDE
    DR. DEWOOWOOGEN P. BACLAYON, Campus Dean, SLSU-CAFES & SLSU-CAALS
    DR. FREDERICK C. ANIGA, Campus Dean, SLSU-CTE
    DR. GARY D. GARCIA, Campus Dean, SLSU-CBM

ATTENTION: GIS-Tech Center Head/Coordinators/Staff

SUBJECT: PARTICIPATION TO THE GIS-TECHNOLOGY CENTER STRATEGIC PLANNING COME SEPTEMBER 27-28, 2018 AT ORMOC CITY

FROM: VALENCIO B. CABALO, PhD
      VPAF and Officer-in-Charge

DATE: SEPTEMBER 20, 2018

Per communication by the Head, GIS-Technology Center dated September 17, 2018 received on the even date, copy of which is attached, please allow your respective GIS-Tech Center Head/Coordinators/Staff to attend the Strategic Planning scheduled on September 27-28, 2018 atOrmoc City.

For further details with regards to this activity, kindly closely coordinate with the GIS-Tech Center Office.

For your information and usual compliance.

cc Records
    File Copy
17 September 2018

PROSE IVY G. YEPES, EdD
University President
This university

Dear President Yepes:

Warm greetings!

To set priorities, focus energy and resources, strengthen operations, ensure that staff and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment, the university's GIS Tech Center will be having a strategic planning on September 27 & 28, 2018 at Ormoc City, Leyte.

In this regard, we are humbly requesting your office for a memorandum enjoining GIS coordinators/staff to attend the said activity.

Thank you very much.

Yours respectfully,

CZARINA ANCELLA G. GABI, MST-CS
Head, GIS Tech Center

Action Taken:
[ ] Approved  [ ] Disapproved

PROSE IVY G. YEPES, EdD
University President
Republic of the Philippines  
SOUTHERN LEYTE STATE UNIVERSITY  
Sogod, Southern Leyte

Travel Order  
No.: 54C  
Series of 2018

Date: September 19, 2018

TO: CZARINA ANCELLA G. GABI  
   JORTON A. TAGUD  
   RENLYN M. BENTON  
   JOVIL D. BERMOS

1. You are hereby authorized to travel (✓) on official business/ ( ) official time only in accordance with the following schedule and objective/s ( ) pursuant ( ) as an exception to:

   Place/s                                  Date/s
   Ormoc City, Leyte                        September 27-28, 2018

2. The Objective/s of the trip is/are:

   To attend/participate on GIS Technology Center Strategic Planning

3. Expenses incurred incident to this travel shall be charge to ________ fund subject to the availability of the same and ( ) the usual auditing and accounting procedures/borne personally.

Funds Available:

GERALDINE A. PALER, CPA  
Chief, FMU (Designate)

Approved:

PROSE IVY G. YEPES, Ed.D.  
University President
Republic of the Philippines
SOUTHERN LEYTE STATE UNIVERSITY
Sogod, Southern Leyte

TRAVEL ORDER
No. 554
Series of 2018

Date: September 25, 2018

TO: DR. LUDITO V. RAMIREZ, JEROME JACK NAPALA

1. You are hereby authorized to travel (X) on official business/( ) official time only in accordance with the following schedule and objectives/s ( ) pursuant ( ) as an exception to:

Place/s

SABIN RESORT, ORMOC CITY

Date/s

September 27-28, 2018

2. The objective/s of the trip is/are:

TO ATTEND UNIVERSITY'S GIS TECH CENTER STRATEGIC PLANNING.

3. Expenses incurred incident to this travel shall be charge to _____ fund subject to the availability of the same and ( ) the usual auditing and accounting procedures/borne personally.

Funds Available:

PROSE IVY G. YEPES, Ed.D.
University President

GERALDINE A. PALER
Head, Accounting Unit
17 September 2018

Alejandro F. Tongco, Ph.D.
Resource Person [Consultant], GIS Tech Center
DOST Balik-Scientist
Founding Director, Philippine GIS Data Clearinghouse
N10°23'31.31" / E124°36'49.88"

Dear Dr. Tongco:

Warm greetings!

To set priorities, focus energy and resources, strengthen operations, ensure that staff and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization’s direction in response to a changing environment, the university’s GIS Tech Center will be having a strategic planning on September 27 & 28, 2018 at Ormoc City, Leyte.

In this regard, we are humbly requesting your participation and/or attendance on the said activity.

Looking forward to your positive response and acceptance to our humble invitation.

Thank you very much. I remain

Very respectfully yours,

Czarina Ancilla G. Gabi, MST-CS
Head, GIS Technology Center
24 September 2018

LUDITO V. RAMIREZ, PhD
Director, RDP Services
This University

Dear Dr. Ramirez:

Warm greetings!

To set priorities, focus energy and resources, strengthen operations, ensure that staff and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's direction in response to a changing environment, the university's GIS Tech Center will be having a strategic planning on September 27 & 28, 2018 at Ormoc City, Leyte.

In this regard, we are humbly requesting you to be our resource person/facilitator on the said activity.

Looking forward to your positive response and acceptance to our humble invitation.

Thank you very much. I remain

Very respectfully yours,

CZARINA ANCELLA G. GABI, MST-CS
Head, GIS Technology Center
ACTIVITY PROPOSAL

Activity Title : GIS Technology Center Strategic Planning

Proponent : Office of the GIS Tech Center

Budget : P 95,000.00

Schedule : September 27-28, 2018 & October 10, 2018

Venue : Ormoc City, Leyte & Southern Leyte State University - Sogod

Rationale

Southern Leyte State University adheres to Section 7 (n) of Republic Act No. 9261 "to established research and extension centers of the University where such will promote the development of the latter" through BOR Resolution No. 102, series of 2015, "A Resolution Establishing the Southern Leyte State University Geographic Information Systems Technology Center (GIS-TC)".

As a Center, GIS-TC is mandated to enhance the institutional capacity of SLSU using GIS technologies and provide concerned stakeholders with GIS-based decision-support tools for the sustainable development of Southern Leyte. With such, a Strategic Planning Workshop will be conducted and be participated in by the Center staff and some key officials of the university. This shall ensure smooth implementation of its activities and endeavors that helps to the attainment of the SLSU’s VMGO.

Objectives

The activity has the following objectives:

- Set plans and resources of the center that is aligned to the university's VMGO
- Identify targets and key performance indicators
- Set implementation schedule and point person to such activities;
- Design methodologies and strategies in pursuing the plans; and
- Identify SWOT

Methodology

Lecture-Discussion; Planning-Workshop and Output Presentation
Participants

This activity will be participated by the SLSU GIS Tech Center staff including the consultant, University Key Officials (University President, VP for RDE & RDP Director).

Resource Person

Planning Expert

Program | Agenda

Day 1 (27 September 2018)

07:30 – 08:30 AM Registration

Part I Preliminaries
08:31 – 09:00 AM Opening Program
Prayer
National Anthem
Welcome and Statement of Purpose

Part II Activity Proper
09:01 – 12:00 NN Strategic Planning
12:01 – 12:59 PM Lunch Break
01:00 – 05:00 PM Writeshop

Day 2 (28 September 2018)

08:00 – 10:00 AM Presentation
10:00 – 12:00 AM Critiquing
12:01 – 12:59 PM Lunch Break
01:00 – 03:30 PM Writeshop
03:31 – 04:30 PM Closing Program
Closing Message

Homeward Bound

Day 3 (10 October 2018) Venue: SLSU-Sogod

06:30 – 07:30 AM Registration
07:31 – 12:00 PM Strategic Plan Critique Integration
12:01 – 12:59 PM Lunch Break
01:00 – 05:00 PM Finalization & Printing
Budgetary Requirements

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>AMOUNT (₱)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOOE</td>
<td></td>
</tr>
<tr>
<td>Transportation Expense (RT)</td>
<td></td>
</tr>
<tr>
<td>Fuel (SLSU Van) 60L x 50/L</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Seminar Package (Foods and Room Accommodations and other training amenities included)</td>
<td></td>
</tr>
<tr>
<td>Day 1</td>
<td></td>
</tr>
<tr>
<td>Double Sharing (plate service) x 2,160/pax x 15pax</td>
<td>32,400.00</td>
</tr>
<tr>
<td>Day 2</td>
<td></td>
</tr>
<tr>
<td>Double Sharing (plate service) x 2,160/pax x 15pax</td>
<td>32,400.00</td>
</tr>
<tr>
<td>Day 3</td>
<td></td>
</tr>
<tr>
<td>@ SLSU-Sogod (meals &amp; snacks) x 610/pax x 12pax</td>
<td>7,320.00</td>
</tr>
<tr>
<td>Honorarium for the Resource Person x 1,000/hr x 12hr</td>
<td>12,000.00</td>
</tr>
<tr>
<td>Travelling Expenses (Local)</td>
<td></td>
</tr>
<tr>
<td>Incidental (2 days x 15 pax)</td>
<td>5,400.00</td>
</tr>
<tr>
<td>Miscellaneous (contingency)</td>
<td>2,480.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>95,000.00</strong></td>
</tr>
</tbody>
</table>

Note: Charge to Research Funds (2018-GAA-Res-10)

Prepared by:

CZARINA ANCELLA G. GABI, MST-CS
Head, GIS-Tech Center

Recommending approval:

FRANCIS ANN R. SY, Ph.D.
Vice President, RDE

Funds Available:

GERALDINE A. PALER, CPA
Chief Supervising Officer

Approved:

PROSE IVY G. YEPES, Ed.D.
University President
SOUTHERN LEYTE STATE UNIVERSITY
Geographic Information Systems Technology Center
Strategic Planning

SLSU GIS Technology Center Strategic Planning
SABIN RESORT HOTEL | Ormoc City, Leyte
September 27-28, 2018 @ 08:30 AM

Strategic Planning for RDE Centers of SLSU

Expected Outputs

Frameworks for Strategic Planning

Environmental Results Chain Framework

Center’s PPA's
SLSU GIS Technology Center Strategic Planning
SABIN RESORT HOTEL | Ormoc City, Leyte
September 27-28, 2018 @ 08:30 PM
**ACTIVITY EVALUATION FORM**

**Date of Presentation:** September 27-28, 2018  
**Title of the Activity:** SLSU GIS Tech Center Strategic Planning  
**Location of the Activity:** Sabin Resort Hotel, Ormoc City, Leyte  
**Resource Person(s):** Ludito V. Ramirez

**Direction:** Please select the rating for each section based on the following criteria:

- 5 = excellent  
- 4 = good  
- 3 = average  
- 2 = fair  
- 1 = poor

Please rate the resource person(s) on the following:

1. Knowledge of the subject matter.  
2. Ability to explain and illustrate concepts.  
3. Ability to answer questions completely.

Please rate the content and structure of the activity:

4. The usefulness of the information received in activity.  
5. The structure of the activity session(s).  
6. The pace of the activity session(s).  
7. The convenience of the training schedule.  
8. The usefulness of the training materials.  
9. Was this training appropriate for your level of experience?
   - Yes  
   - No

If your answer is "No", please explain:

---

Please rate the following aspects of the event, facilities, and administration:

10. Administration/enrolment  
11. Room/venue  
12. Convenience of location  
13. Technical Support  
14. Catering  
15. Overnight accommodation

**Over-all Comments:**

---

Thank you for taking the time to help us improve our training.

[Signature]

Participant's Name & Signature
ACTIVITY EVALUATION FORM

Date of Presentation: September 27-28, 2018
Title of the Activity: SLSU GIS Tech Center Strategic Planning
Location of the Activity: Sabin Resort Hotel, Ormoc City, Leyte
Resource Person(s): Ludito V. Ramirez

Direction: Please select the rating for each section based on the following criteria:

5 = excellent 4 = good 3 = average 2 = fair 1 = poor

Please rate the resource person(s) on the following:

1. Knowledge of the subject matter.
2. Ability to explain and illustrate concepts.
3. Ability to answer questions completely.

Please rate the content and structure of the activity:

4. The usefulness of the information received in activity.
5. The structure of the activity session(s).
6. The pace of the activity session(s).
7. The convenience of the training schedule.
8. The usefulness of the training materials.
9. Was this training appropriate for your level of experience?
   Yes ☐ No ☐

If your answer is “No”, please explain:
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

Please rate the following aspects of the event facilities and administration:

10. Administration/ enrolment
11. Room/ venue
12. Convenience of location
13. Technical Support
14. Catering
15. Overnight accommodation

Over – all Comments:
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

Thank you for taking the time to help us improve our training.

[Participant’s Name & Signature]
GEOGRAPHIC INFORMATION SYSTEMS TECHNOLOGY CENTER

ACTIVITY EVALUATION FORM

Date of Presentation : September 27-28, 2018
Title of the Activity : SLSU GIS Tech Center Strategic Planning
Location of the Activity: Sabin Resort Hotel, Ormoc City, Leyte
Resource Person(s) : Ludito V. Ramirez

Direction: Please select the rating for each section based on the following criteria:

5 = excellent  4 = good  3 = average  2 = fair  1 = poor

Please rate the resource person(s) on the following:

1. Knowledge of the subject matter. □5 □4 □3 □2 □1
2. Ability to explain and illustrate concepts. □5 □4 □3 □2 □1
3. Ability to answer questions completely. □5 □4 □3 □2 □1

Please rate the content and structure of the activity:

4. The usefulness of the information received in activity. □5 □4 □3 □2 □1
5. The structure of the activity session(s). □5 □4 □3 □2 □1
6. The pace of the activity session(s). □5 □4 □3 □2 □1
7. The convenience of the training schedule. □5 □4 □3 □2 □1
8. The usefulness of the training materials. □5 □4 □3 □2 □1
9. Was this training appropriate for your level of experience? □Yes □No

If your answer is "No", please explain:

________________________________________________________________________

________________________________________________________________________

Please rate the following aspects of the event facilities and administration:

10. Administration/ enrolment □5 □4 □3 □2 □1
11. Room/ venue □5 □4 □3 □2 □1
12. Convenience of location □5 □4 □3 □2 □1
13. Technical Support □5 □4 □3 □2 □1
14. Catering □5 □4 □3 □2 □1
15. Overnight accommodation □5 □4 □3 □2 □1

Over - all Comments:

________________________________________________________________________

Thank you for taking the time to help us improve our training.

________________________________________________________________________

Participant’s Name & Signature